

Director of Worship

Point Loma Community Presbyterian Church

Our Vision

Loving Everyone to LIFE With Everything we Have

Our Mission

Through authentic community we seek to Experience Jesus, Journey into Deeper Faith, Strengthen the Church, and Transform our World.

MAJOR PURPOSE AND SCOPE

The Director of Worship is responsible for coordinating all musical and artistic aspects of our 8:30 (blended) and 10:45 (traditional) Sanctuary services, as well as, collaborating with our 9:45 Café Service (contemporary).

JOB DESCRIPTION

1. Beginning with the central theme of the Sunday morning services, in consultation with the Senior Pastor, select hymns, worship songs, anthems, solos, and additional instrumental music that enhances and supports the theme, using varying musical styles and textures, maintaining a consistency with Reformed Theology.
2. Plan and program all the ingredients of the Sanctuary Worship Services, with the oversight of the Senior Pastor and in collaboration with other program and support staff at our weekly staff meeting (currently Tuesdays at 1:15)
3. Schedule a diversity of musicians that relate to the diversity of our congregation (band, choir, instruments, soloists, etc.)
4. Prepare projected lyrics for songs via PowerPoint or Pro Presenter, including communication slides provided by our Communication Coordinator.
5. Collaborate and give direction to our Organist, Pianist, Director of the Children's Choirs, Ringer's ReJOYce!, and Worship Band.
6. Oversee Sanctuary media ministry, including one paid staff person, and a host of volunteers.
7. Special events: prepare music and order of worship, in collaboration with the Senior Pastor, for Christmas Eve, Ash Wednesday, Maundy Thursday, Good Friday, and Easter Sunday, as well as, other special services, as needed.
8. Develop a seasonal concert for the community at Christmas, as well as, coordinate year round concerts and musical events.
9. Manage music budget.
10. Direct our New Covenant Choir (volunteers) by recruiting singers, planning and acquiring sheet music, and leading a weekly rehearsal to prepare the choir for Sunday services and seasonal events.
11. Provide leadership, ensuring continuity, during all worship services.
12. Attend to the spiritual needs of the music ministry (prayer/share time, hospital visits, counseling), and alerting the Pastoral Staff of these needs.
13. Share and collaborate with our Café worship leader.
14. Meet monthly with our Worship Committee.

Accountability and Evaluation:

1. Reports directly to Senior Pastor
2. Supervises part-time paid staff: Organist/Children and Youth Choir Director, Pianist, and Sanctuary media
3. Informs pastors, Worship Committee, staff, and congregation of concerns and ministry needs, through but not limited to:
 - a. Monthly meeting with Senior Pastor
 - b. Weekly church staff meeting (Tuesdays at 1:15 pm)

- c. Monthly check-in with the chair of the Worship Committee
4. Accountable to Session (Board) via elders of the Worship Committee with monthly reports.
5. Participates with all ministry staff in team building exercises to include but not limited to, weekly staff meetings, staff retreat and staff gatherings for fellowship/training.
6. Performance and terms of employment are reviewed by the Senior Pastor and elders of the Personnel Committee after the first 90 days and annually thereafter.

QUALIFICATIONS

Character:

1. Must be committed disciple of the Lord Jesus Christ, with personal maturity in leading and serving others in a Christian lifestyle consistent with the PC(USA) Book of Order.
2. Have a desire to be engaged in strategic vision for God's work through a local church body.
3. Have a strong commitment to own personal spiritual, physical, and emotional well-being.
4. Have a strong commitment to servant leadership, working well independently, as well as part of a team.

Experience/ Education:

1. Degree in Music/Music Ministry or equivalent educational background
2. Strong musical gifts combined with the ability to lead others into worship of God.
3. An understanding of the basic tenets of Reformed Theology
4. Two to four years of experience working in music ministry
5. Technical skills in computer use, to include but not limited to, PowerPoint, Word, Excel and communication through social media, text, email, etc.

POSITION SPECIFICS

- This is a part-time salaried position (approx. 20 hours/week)
 - Salary is 35-40k a year
 - Expected start date: January 1, 2019
- Employment is contingent upon a satisfactory completion of a background check, including an investigation with the State and Federal authorities regarding any history of criminal activities and personal and professional references.

If interested in being considered for this position, please send detailed resume with cover letter to karla@pointlomachurch.org.