

CHAPTER TEN
ECCLESIASTICAL COMMITTEE

I. Membership

- A. The Ecclesiastical Committee consists of six (6) members, divided into three classes of two each. They are balanced as equally as possible between teaching and ruling elders or deacons.
- B. The Stated Clerk is an *ex-officio* member without vote and provides Constitutional advice when appropriate.

II. Purpose and Accountability

A. Purpose

The purpose of the Ecclesiastical Committee is to:

- 1. Provide an adequate structure for the ecclesiastical jurisdiction of this Presbytery pursuant to *BoO* G-3.0102.
- 2. Ensure full and accurate records are maintained pursuant to *BoO* G-3.0107.

- B. The Ecclesiastical Committee is directly accountable to, and reports directly to the Presbytery.

III. Duties

- A. Assists the Presbytery in fulfilling its ecclesiastical functions as required by the *BoO*;
- B. Provides training and support for the clerks of session of the churches of Presbytery in cooperation with the Stated Clerk;
- C. Conducts an annual review of session minutes and registers of all churches in the Presbytery and recommends appropriate action to Presbytery;
- D. Maintains a file of the Bylaws, manuals of administrative operations, and Articles of Incorporation of all churches in the Presbytery;
- E. Reviews and recommends to the Presbytery any action on overtures received from churches within this Presbytery or from standing committees of this Presbytery or from other presbyteries. Overtures to be acted on at the bi-annual meeting of General Assembly must be received by the Ecclesiastical Committee no later than 60 days prior to the due date for submission to the General Assembly;

- F. Reviews all overtures sent from General Assembly and recommend approval or disapproval to Presbytery;
- G. Serves as the committee on review and revision of this *Manual* in accordance with changes submitted to the committee;
- H. Conducts as deemed necessary an annual review of minutes of the standing committees of Presbytery; and
- I. Develops changes as necessary, reviews changes recommended by other committees or sessions, and recommends action to maintain this *Manual* as a current and accurate description of Presbytery processes.