

CHAPTER SIX
EXECUTIVE COMMITTEE

I. Membership

A. The Presbytery Executive Committee consists of fourteen (14) members that serve by virtue of their position or are nominated by the Nominating Committee and elected by the Presbytery.

1. The members of the Executive Committee are:

- Chair of Executive Committee
- Presbytery Moderator
- Presbytery Vice-moderator
- Chair of Committee on Ministry (COM)
- Chair of Committee on Preparation for Ministry (CPM)
- Chair of Nominating Committee
- Chair of Evangelism and Missions (E&M) Committee
- Chair of Budget, Property and Finance (BP&F) Committee
- Chair of Human Resources (HR) Committee
- Chair of Ecclesiastical Committee
- Member-at-Large for two-year term (elected in even-numbered years)
- Member-at-Large for two-year term (elected in even-numbered years)
- Member-at-Large for two-year term (elected in odd-numbered years)
- Member-at-Large for two-year term (elected in odd-numbered years).

2. A quorum of the Executive Committee is a majority of the above-listed members present in person for that meeting. Meetings may be conducted in person or by teleconference. Electronic voting is conducted as described in Chapter 16, paragraph XI.B.

3. *Ex-officio* members of the Executive Committee, without vote are:

- Executive Presbyter
- Stated Clerk.

4. The Officers of Executive Committee are:

- a. The chair is the most recent past Moderator, residing within the bounds of Presbytery, and assumes office on January 1 of the year following service as Moderator;
- b. A vice-chair from the remaining above-listed members is appointed for a 1-year term by the chair at the first Executive Committee meeting of the calendar year.

B. The Leadership Subcommittee of Executive Committee consists of the Chair of the Executive Committee, the Presbytery Moderator, the Presbytery Vice-moderator, the Stated Clerk and the Executive Presbyter. The Executive Presbyter and Stated Clerk are *ex-officio* members, without vote.

C. Executive Committee Members-at-Large

1. Members-at-large are ruling elders on the active member roll of a church of the Presbytery or teaching elders that are enrolled in the Presbytery. Each year's class normally is elected to provide a balance in the number of each when considering total Committee membership.
2. No more than one member-at-large, whether ruling or teaching elder, may be from the same church.
3. Member-at-large terms may not be served consecutively after any other term on Executive Committee.
4. Members-at-large that have completed a full 2-year term are not eligible for re-election to a subsequent member-at-large term until at least two (2) years have passed after completion of that term. A member-at-large that has been elected to fill the remainder of a term, and has served for fewer than 18 months, is eligible for re-election to a member-at-large term after one year following completion of the partial term.

II. Accountability

- A. The Executive Committee works with and supports the congregations of the Presbytery, sets goals and does strategic planning for Presbytery; has general oversight of the ministry teams; and oversees the ecclesiastical responsibilities of this Presbytery as a governing body.
- B. The Executive Committee is accountable to the Presbytery for actions within its authority to act as described below. It is to be open to the leading of the Holy Spirit in directing the Presbytery.
- C. The power and responsibilities of the Executive Committee are limited to those powers and responsibilities assigned by this *Manual* or by Presbytery. Its expenditures shall be within its approved budget.

III. Duties and Responsibilities

- A. The Executive Committee has the following duties, responsibilities and powers in accordance with *BoO* G-3.0106:

1. Arranges the docket of business for meetings of Presbytery, with the assistance of the Stated Clerk;
 2. Considers and reports to Presbytery upon all new program proposals and any appeals for monies not included in either a designated fund or the approved operational or missions budgets;
 3. Reviews and evaluates the work of Presbytery in light of the goals, priorities, and directions developed by the Presbytery, Synod and General Assembly;
 4. Provides an input to the Human Resources Committee that identifies the anticipated needs of the Presbytery for the future for that Committee's use in conducting its in-depth evaluations of the Executive Presbyter, or to the Executive Presbyter Search Committee when such a committee has been elected;
 5. Reviews and comments on a proposed budgets to be presented to Presbytery by the BP&F and E&M Committees;
 6. Selects nominees for the Nominating Committee by the following process:
 - a. The Leadership Subcommittee, no later than October, presents nominees for chair and members of the Nominating Committee.
 - b. The Nominating Committee chair is elected for a one-year term to be effective 1 January, and may be re-elected for not more than one additional term.
 - c. Executive Committee presents nominees for chair and membership in the Presbytery Nominating Committee to Presbytery at its November stated meeting, for election by majority vote.
 6. Hears reports from its subcommittees, commissions and standing committees, upon request, and acts upon them;
 7. Acts on items that have been assigned to it by the Presbytery (to be reported to Presbytery in assembly) for action between meetings of Presbytery;
 8. Receives, acts on, and/or refers correspondence that is directed to the Executive Committee; and
 9. Prepares a report for each stated meeting of Presbytery including items of business transacted by the Executive Committee.
- B. The Presbytery Executive Committee may appoint special committees as needed to facilitate its mission or for special purposes. Unless otherwise provided, the Committee names the chair and members of these special committees.

C. The Leadership Subcommittee has the following duties, responsibilities and powers:

1. Carry out specific tasks on behalf of the Executive Committee, as assigned by that Committee, within its duties and responsibilities.
2. Recommends individuals and groups to be included on the agenda for each Presbytery meeting.
3. Determine the need for, and agenda for, meetings of the Presbytery Board of Trustees.
4. Supports the nominating process as described above.

D. Expenses of the Presbytery Executive Committee are provided as prescribed in this *Manual*. The Committee submits its budget for inclusion in the annual, unified budget.

IV. Authority to Act

A. The decisions of the Executive Committee become immediately operative wherever the Presbytery has conferred power. Decisions may be reviewed and reversed by the Presbytery.

B. The Presbytery has broad power to delegate its responsibilities to the Executive Committee. Any delegation beyond that expressly identified by this *Manual* is made upon a majority vote of the Presbytery.

C. The Executive Committee has authority to act as set forth at paragraph II.A.2 in Chapter 4 of this *Manual*.

D. The following responsibilities of the Presbytery may not be delegated to the Executive Committee:

1. The responsibilities and powers, as enumerated at *BoO* G-3.0301–.0303, that are basic to the life and work of the Presbytery:
 - a. Developing strategy for the mission of the church;
 - b. Organizing new churches and receiving or uniting churches;
 - c. Dividing, dismissing or dissolving churches;
 - d. Controlling the location of new churches and of churches desiring to move within the bounds of this Presbytery;
 - e. Assuming original jurisdiction when it is determined that a session cannot exercise its authority; and

- f. Maintaining regular and continuing relationship to the higher governing bodies of the church, including electing commissioners to the synod and to the General Assembly.
2. Other functions:
- a. Electing officers;
 - b. Electing an Executive Presbyter;
 - c. Electing Presbytery Executive Committee and the Permanent Judicial Commission;
 - d. Acting on overtures to, and on proposals for constitutional change received from the General Assembly; and
 - e. Delegating any of power of the Presbytery, whether or not that power has been delegated to the Executive Committee.